



City of Chula Vista
 Building Division Inspection Section
 Planning and Building Department
 900 Lane Avenue, Suite 200
 Chula Vista CA 91914
 Information (619) 409-5868 Fax (619) 216-7306

SPECIAL INSPECTOR- START WORK NOTIFICATION

Prior to the first day a special inspector is scheduled to be on the job site, he/she must do the following:

1. Notify the Inspection Section of the project, date and approximate time he/she is scheduled to be on the job site, and a phone number that he/she can be reached at (preferably his/her cell phone.) This can be accomplished by either calling in the information or completing this form and faxing it to the Inspection Section. This information is needed to coordinate a time when the City inspector can meet the special inspector on site.
2. Fax a copy of his/her qualifications and current driver license/photo ID to the Inspection Section.

The two requirements shown above are also required when a replacement special inspector, other than the originally approved special inspector, takes over the project on a temporary or permanent basis.

Today's Date: _____

Special Inspector Name: _____

Permit Number: _____

Project Address: _____

First Day on Site; Date: _____ Time of Day: _____

Telephone number (preferably cell phone): _____

Type(s) of Special Inspection: _____

FOR CITY USE ONLY

Were the following documents included?

Copy of the inspector's qualification/experience? { } Yes { } No

Copy of the inspector's driver license/photo ID? { } Yes { } No

Date Received:

Received by: